



**Hindu Temple Society of MS
173 Vernon Jones Ave
Brandon, MS -39047
601-992-3331**

India Heritage Center Rental agreement

India Heritage Center is located at the rear side of the main Temple is available for rent in line with HTSM policies and guidelines subject to availability. HTSM sponsored events and HTSM pre approved classes falls under preferred utilization .

Hall is rented for Religious, and Family functions in line with HTSM guidelines. Religious groups can rent the hall without any charges. On such occasions, food or drinks distribution during the Religious functions or seminars is prohibited. Kitchen usage is not allowed.

Prasad distribution is allowed only for HTSM sponsored events.

Hall Use for Prasadam Distribution

Any individual sponsoring personnel pooja services at the Main Temple valued at **\$251 or more** may use the hall, subject to availability, **free of charge for a maximum of 1 hour and 30 minutes, including preparation time**, solely for the distribution of **Prasadam** to their invited guests.

If a devotee wishes to serve **Mahaprasadam** (served during temple events, such as Abhishekam) on such an occasion, the hall must be rented in accordance with the applicable hall rental policies and fees.

The individual using the hall is responsible for leaving the premises clean and in the same condition in which it was found.

No temple cooking is permitted for such occasions. Access to the temple kitchen will not be available.

The hall can be rented in two half days or full day

Hall Rental

Morning slot 09:00am to 3:00pm

Rent:\$350.00

Evening slot	03:00pm to 9:00pm	Rent:\$350.00
Full day	09:00am to 9:00pm	Rent:\$550.00

Kitchen and Hall rental

Morning slot	09:00am to 3:00pm	Rent:\$500.00
Evening slot	03:00pm to 9:00pm	Rent:\$500.00
Full day	09:00am to 9:00pm	Rent:\$800.00

Temple will charge \$100.00 for each additional hour

Note:

- 1: Kitchen will not be rented separately.
- 2: No Access to temple owned items such as groceries, paper products and similar items.
- 3: Vessels will be taken over and handed over as per list
- 4: Vessels used for cooking should be cleaned (cleaning staff may be available to clean. Need to work with the manager well in advance do such arrangements)
- 5: The Entire Hall and kitchen area to be properly cleaned and Tables & Chairs properly stacked

Audio system is available for renting with additional cost (Only HTSM nominated persons are allowed to operate the audio system). Two microphones will be provided

Half day rental:\$50.00

Full day rental: \$75:00

Note: Users are permitted to bring their own music system with prior specific approval

Note: Preparations and cleaning must be completed in the allocated time slot for that event.

- **Hall Caution Deposit: \$350.00**

Caution deposit and rent must be paid in advance to reserve the hall. Caution deposit will be returned after the verification.

- If the caution deposit is not enough to cover the damages, the temple will send an additional bill to cover the expenses.
- Refund of the amount is permitted when the cancellation is made 2 weeks before the event.
- It is the responsibility of the user to clean up the hall and surroundings used for their function to be kept clean after the event. If not HTSM will use professional cleaners and the renter is responsible for those charges.
- Tampering the thermostat and other equipment will not be permitted
- Users should ensure that their activities does not interfere/hamper the activities in the main temple and the neighborhood.
- User to indentify HTSM against any damages/claims that may arise in the course of their occupancy and usage.
- Sticking glue tape, and making holes on the walls are not permitted in the hall and the stage.

1. Permitted, and not-permitted uses:

The use of the hall is classified into the following categories, namely, Religious use, cultural and events related Hinduism.

Religious events:

Poojas/Bhajans , Hindu Religious Conferences / Discourses / Educational sessions and etc.

Family events related to Hinduism

Hindu Religious ceremonies such as Mundan Upakarma, Wedding, Seematham/Baby shower, 60/80 year religious birthday function and etc

Hall usage policy for Cultural classes and related to Hindu community:

1. The hall may be used for cultural training classes and activities that enrich the Hindu community, provided that no funds are raised by the organizers.
2. Any cultural activity or event that involves fundraising is required to contribute 30% of the total collections to the temple.
3. Stage usage is not allowed for training classes without the prior approval from the management

Note:

All organizers must submit a formal request to the Temple Board for approval prior to scheduling any event. HTSM Board reserves the final authority to approve or decline any request

1. Food Distribution

- 1.1 Only vegetarian food is allowed.
- 1.2 Alcoholic beverages, tobacco products are not permitted anywhere in the temple premises.

Name of the event:

(Briefly describe the nature of the event proposed with estimated number of persons including kids attending the event)

Are you raising funds through this event: Yes / No

(Note: All fund raising events must be sponsored or organized by HTSM)

Access to Kitchen and Amenities:

Access to kitchen and amenities to be coordinated with the Kitchen Committee Coordinator.

Contact person details will be furnished at the time of booking

Liability Disclosure

Understand that you are solely responsible for the way you utilized, the India Heritage Center and Kitchen. Do so at your own risk. In no way HTSM will be responsible for any adverse health problems or accidents that might occur in the HTSM premises

Full Name (print)	Signature	Date
_____	_____	_____

Deposit type: cash/check_____ **Amount:** \$ _____

We, the undersigned, agree to this Rental Agreement

_____	_____	_____
Print the Name	Signature	Date
Tel #		

_____	_____	_____
HTSM Manager	Signature	Date